

Autonomy iManage Records Manager 6.0

Autonomy iManage Records Manager 6.0 (iRM 6.0) enables firms to organize, manage, and govern records of all types – including physical files, electronic documents, and e-mails – within a unified, scalable system tailored to their own specific requirements and processes.

When integrated with iManage Worksite 8.5, Autonomy iManage's market-leading document and e-mail management system, iRM 6.0 addresses the entire governance lifecycle with a platform customized to the firm's own guidelines without disrupting current IT or end-user processes. As a result, firms can minimize risk while improving productivity.

Listed below are iRM 6.0's key product features:

- **Robust, seamless management of all record types** - *Records of all media types are managed side-by-side, including physical, electronic documents, and e-mail.*
- **Flexibility and customization** - *Administrators can create any number of metadata attributes at all file levels.*
- **End-user dashboards** - *Dashboards enhance productivity and usability by giving users a focused view of the operations*
- **Robust physical records management and tracking** - *Firms can manage physical files at the warehouse, shelf, box, folder, subfolder, or document level.*
- **Powerful search and reporting tools** - *A comprehensive set of search capabilities enhance productivity.*
- **Consistent application of retention policies** - *Firms can associate policies automatically based on where items are filed, practice group, or record type.*
- **Centrally managed retention policies** - *A central interface enables administrators to set records governance policies.*
- **Policy-based server managed ethical walls** - *iManage Records Manager provides server-based ethical walls implemented on a policy-based system.*
- **Centralized, secure three-tier architecture** - *A highly-scalable, three-tier architecture meets the functional needs of small and large firms, as well as globally distributed organizations.*
- **Software Development Kit** - *Extend product features and functions or integrate with existing solutions using the fully-documented Software Development Kit.*
- **Barcode Scanning** - *Complete barcode scanning capabilities make it possible to perform most transactions, including disposition processing on files and boxes, with wedge or portable, handheld scanners.*

Please [click](#) here for more information on Autonomy's iRM 6.0 product.